

Bolsover District Council

Safety Committee

17th September 2020

Health & Safety Update

Report of the Health & Safety Manager

This report is public

Purpose of the Report

- To update Safety Committee on the Health and Safety performance of the Council in the key areas of incidents occurred and Health and Safety training conducted in the preceding quarter.

1 Report Details

- 1.1 Health and safety performance is a critical element in the Authority's overall success and the report outlines key accident performance information along with details of all employee accidents occurring. Information on the health and safety training delivered during the quarter is also outlined.
- 1.2 The graphs show information on 4 key areas namely accident type, accident category, number of lost days, and operational areas where accidents occurred.
- 1.3 The total number of employee accidents recorded in the quarter is 5
- 1.4 There were 3 lost time accidents reported in quarter 1 in total. Two of these lost time accidents were over 7 day absences and as such were reported to the HSE under RIDDOR (the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations)
- 1.5 The main causes of employee accidents in the quarter were:
- 2 Slips, Trips and Falls on Same Level (40%)
 - 1 Struck by Moving Object (20 %)
 - 1 Manual Handling (20%)
 - 1 Other - medical (20%)

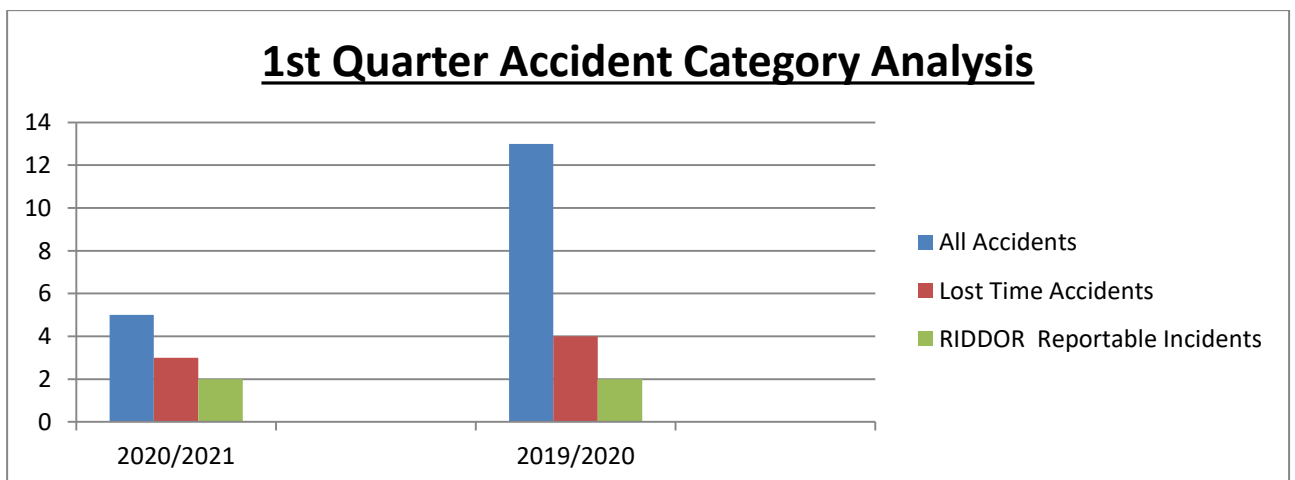
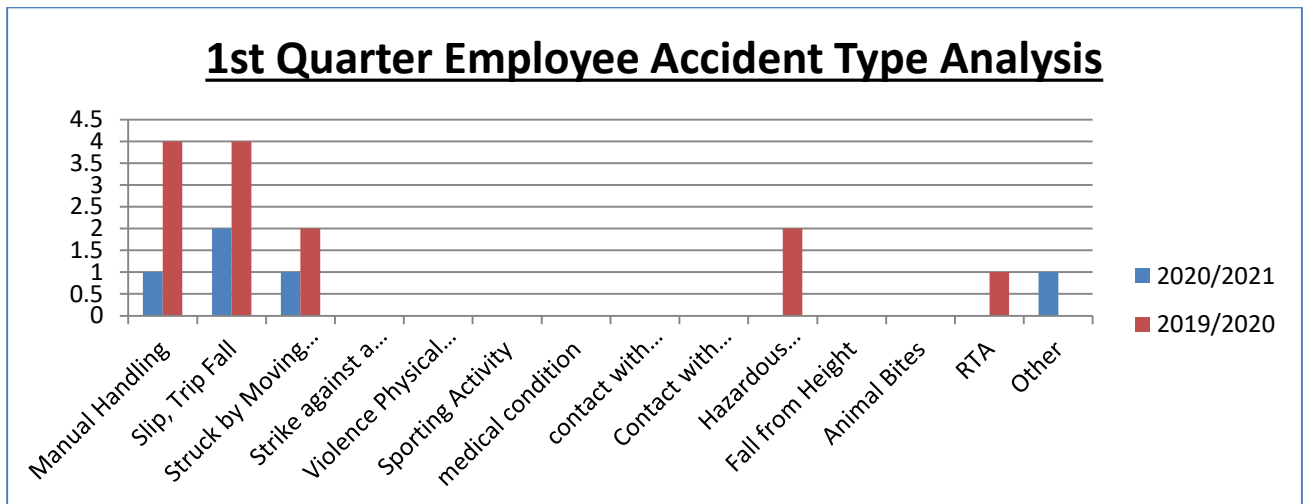
Total Number of Employee Accidents - 5

- 1.6 The number of lost days recorded in the quarter is 51 lost days. These were as a result of the 2 RIDDOR reportable accidents, one of which occurred in StreetScene (30 lost days) and the second occurred in Housing Repairs (18 lost days). There was a second accident in Streetscene which resulted in a short absence period of 3 lost days. Lost days are calculated in line with RIDDOR and

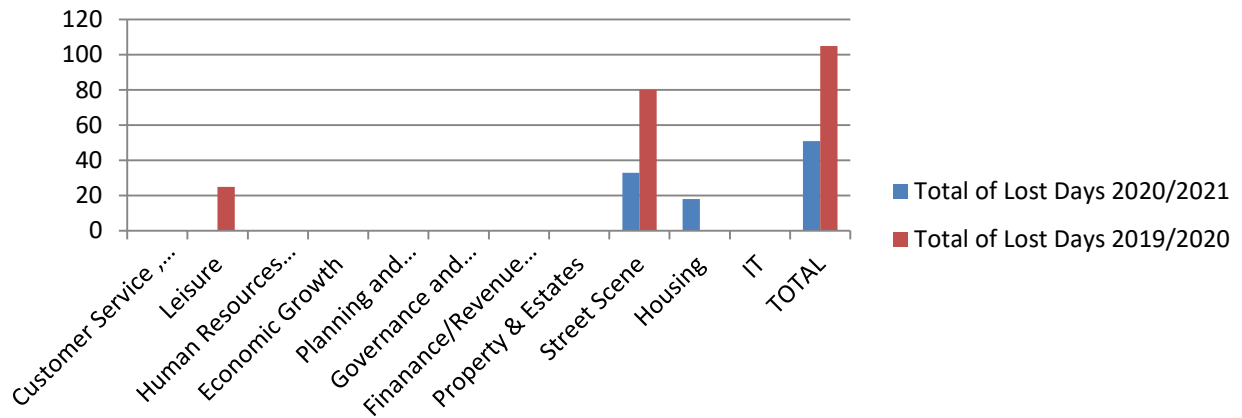
do not count the day of the accident but count subsequent days including rest days and weekends.

- 1.7 Streetscene (60%), Housing (40%), are the operational areas recording accidents during the quarter. It should be noted that the overall number of accidents is significantly lower than the same period last year. This is due to Covid-19 lockdown restrictions limiting work activities.
- 1.8 The Health and Safety training programme was suspended for the whole of Quarter 1 due to Covid-19 lockdown restrictions.
- 1.9 Employee Incident Breakdown

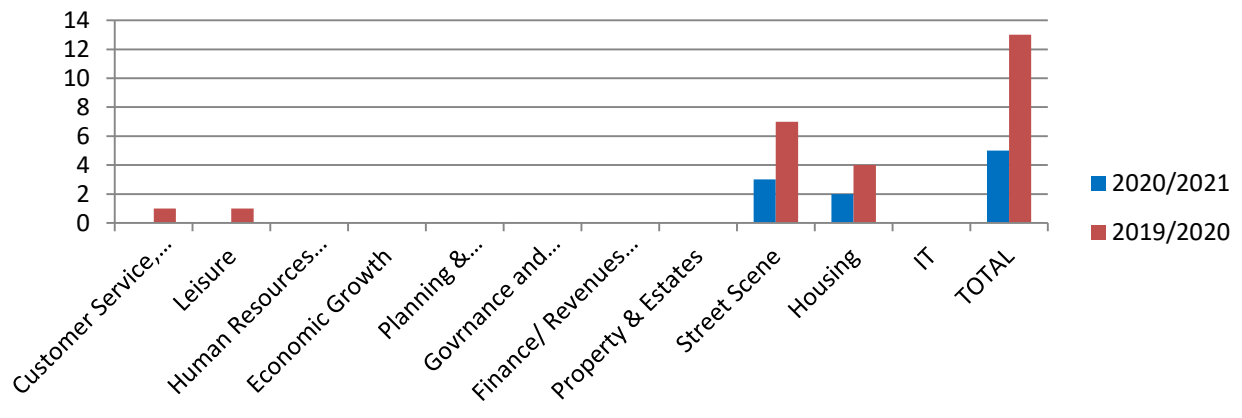
ACCIDENTS FOR QUARTER (Apr 2020 - Jun 2020)	ACCIDENTS FOR QUARTER (Apr 2019 – Jun 2019)	YEARLY TOTAL (Apr 2020 – Jun 2020)	YEARLY TOTAL (Apr 2019 – Jun 2019)
5	13	5	13



1st Quarter Lost Days Analysis



1st Quarter Operational Area Accident Analysis



1.10 Details of employee incidents

Date of Incident	Incident Details	Type of Incident	Incident Severity	Section	Lost Time Days (Actual)	Reportable?
30/04/2020	IP was working steadily through the day and a strain developed through twisting	Manual Handling	Minor Injury – No lost days	Housing	0	No
15/05/2020	IP was pulling bins, behind him, to the kerbside. A car caught the bin	Struck by Moving Object	Lost Time – Over 7 days	Streetscene	30	Yes

	wheels which knocked it into the IP's foot					
26/05/2020	IP was on refuse round collecting bins to load and tripped up over a kerb stone, landing heavily on his right arm and hurting his shoulder	Slips, Trips and Falls on same level	Lost Time – Up to 7 days	Streetscene	3	No
28/05/2020	IP tripped on a loose slab, slipping and grazing his head	Slips, Trips and Falls on same level	Minor Injury – No Lost Days	Streetscene	0	No
24/06/2020	IP was knelt on the floor working and knee clicked and gave way. IP was taken to A&E for treatment	Other	Lost Time – Over 7 days	Housing	18	Yes

1.11 Details of employee Health & Safety Training

No training was carried out in this quarter.

2 Conclusions and Reasons for Recommendation

All Items – It is recommended that the committee consider and note the information provided.

3 Consultation and Equality Impact

The report will be formally reviewed at the Health and Safety Committee. Any issues highlighted will then be referred to the Equalities and Diversities' Officer for guidance and resolution

4 Alternative Options and Reasons for Rejection

Not applicable for this report.

5 Implications

5.1 Finance and Risk Implications

It is not envisaged that there is any significant financial implications connected with this report as the report seeks to provide managers with accident performance data to enable them to effectively monitor the authorities overall health and Safety performance and that of their operational areas and any financial outlays in connection to training have been included as part of the corporate training plan.

5.2.1 Legal Implications including Data Protection

The report should not have any legal implications on the authority other than ensuring that sufficient information has been supplied to ensure it can manage its health and safety provision and meet all requirements of the Management of Health and Safety Regulations 1999.8

5.2.2 Human Resources Implications

There are no initial human resources implications connected with this report however should accident investigation findings show that an individual or individuals have failed to work appropriately in-line with agreed procedures then it may be necessary to evoke the authority's disciplinary procedures as a means of dealing with this.

6 Recommendations

- 6.1 It is recommended that the meeting considers and notes the information provided.

7 Decision Information

Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds: <i>BDC: Revenue - £75,000</i> <input type="checkbox"/> <i>Capital - £150,000</i> <input type="checkbox"/> <i>NEDDC: Revenue - £100,000</i> <input type="checkbox"/> <i>Capital - £250,000</i> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In)	Yes/No
Has the relevant Portfolio Holder been informed?	Yes
District Wards Affected	All
Links to Corporate Plan priorities or Policy Framework	All

8 Document Information

Appendix No	Title
Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
Report Author	Contact Number
Rebecca Hutchinson, Health & Safety Coordinator	Extn 2564

Report Reference –